Note to Self-Paced Users of this Day 3 Seminar Handbook

AGTEK users working through this *Day 3 Handbook* on their own (with or without prior training/ experience on AGTEK's earthwork software) might do so in the following suggested sequence:

1. Before working through this *Day 3 Handbook*, **new users** should first work through the **Earthwork Modeling Step-by-Step** exercise in the *Day 1 Handbook* (users that **already have a good understanding of the Day 1 AGTEK fundamentals** can skip this step).

2. Verify that you are using the **latest version of your AGTEK software** and download/install any available update (see page 186 in **Appendix A** of this handbook)--this is important because the handbook documents techniques and functions that may not be available in older versions of your AGTEK software.

3. **Download the training files** corresponding to this *Day 3 Handbook* (see **Appendix C**, pages 211-214).

4. Although this *Day 3 Handbook* covers a range of different applications, it is best to work through those that interest you **in the sequence that they occur in the handbook:**

   (a) Modeling and quantifying variable subsurface existing materials is covered in several exercises in the **Modeling Subsurface Strata** section beginning on page 27.

   (b) A **Balancing Onsite Cut and Fill** exercise begins on page 64.

   (c) Several exercises cover **Identifying Work Areas with Cut-Fill Lines** and they begin on page 73.

   (d) The final section of this handbook begins on page 91 and includes various exercises demonstrating a range of tools and methods for **Modeling Vertically-Staged Earthwork**.

5. Many of the *Day 3* applications are easy to forget without regular use, but this *Day 3 Handbook's* **Quick Reference Index** (pages 4-5) and **Table of Contents** (pages 6-12) will help you **locate detailed instructions** as needed.

6. Once you have some hands-on experience with the AGTEK software, consider attending AGTEK's instructor-guided training classes (if you haven't done so already). Attending ongoing training classes is a great way to fill in any blanks, get answers to any questions, and update your AGTEK skills by keeping up with new software functions and applications. Information on training classes is available in **Appendix A** (page 185) and at **agtek.com/services-support/training-overview**).

7. See the **help options** in **Appendix A** (pages 183-184) and the **Catalog of Day 3 Handbook Web Resources** in *Appendix D* (pages 215-222) for additional learning resources.